

Transfer of Functions of Private Building Surveyor – Authority to Transfer Form (Applicable for Bulk Transfers/Multiple Site Transfers)

This *Transfer of Functions of Private Building Surveyor – Authority to Transfer Form* is to provide evidence of agreement by signature to coincide with the **Transfer List**. **Signed declarations by both parties are mandatory.**

Transfer List

List Reference: _____

Declaration

Transferring Building Surveyor's Declaration

I certify that the information provided is true and correct. I am aware that it is an offence under section 246 of the Building Act 1993 to give false or misleading statements or documents to the BPC. I agree to the transfer of functions specified in the above referenced Transfer List. I have provided copies of all relevant documentation to the functions being transferred to the New Building Surveyor, and acknowledge that a failure to do so may result in disciplinary action being taken against me by the BPC. I have informed the New Building Surveyor of any current enforcement actions pertaining to any of the functions being transferred. I certify that written consent for the transferring of the functions has been given by the person who appointed the transferring building surveyor.

Signature: _____

Date: _____

New Building Surveyor's Declaration

Name: _____

Registration Number: _____

I certify that the information provided is true and correct. I am aware that it is an offence under section 246 of the Building Act 1993 to give false or misleading statements or documents to the BPC. I agree to the transfer of functions specified in the above referenced Transfer List and I have the necessary BPC registration category to fulfil the functions. I have received copies of all relevant documentation to the functions being transferred to the best of my knowledge. I certify that written consent for the transferring of the functions has been given by the person who appointed the transferring building surveyor.

Signature: _____

Date: _____

The above dates must be before the date that the transfer of functions is to take effect.

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