

Application Form

Plumbing Modification

(Section 221ZZO, Building Act 1993)

This form must be used to apply for a modification of the plumbing regulations (the *Plumbing Regulations 2018*, Plumbing Code of Australia, and referenced plumbing standards) as they apply to specific plumbing work.

Plumbing modification application checklist

Tick

1. Completed application form
2. Completed payment authorisation
3. Building owner agrees to modification
4. All relevant documentation, designs, and plans (attached)
5. For building over property service drains only:
 - a) Site plan showing the proposed new drains, existing building, and any new buildings/extensions
 - b) Copy of existing property sewerage plans
 - c) Copy of the relevant water authority's Conditions of Connection
 - d) Details of the proposal for the existing drain to remain or be re-laid, including details of the approved material to be used and any inspection shafts to be installed

Note: If your application relates to a below ground sanitary drain, you may not require a plumbing modification - see "Is a plumbing modification required?" on the final page of this application.

How to submit your application

Please fill out, sign and submit your application.

By mail:

Building and Plumbing Commission
GPO Box 536
Melbourne VIC 3001

By email:

modifications@bpc.vic.gov.au

Want to know more?

If you have any questions about this application form, please contact the BPC.

Telephone 1300 067 088

Email modifications@bpc.vic.gov.au

Part 1 - Site Details

The location that is subject to the plumbing modification application.

* Information you must supply

Street no. and name*

Suburb*

State*

Postcode*

Part 2 - Applicant Details

First name*

Surname*

Email*

Contact Number*

Street no. and name*

Suburb*

State*

Postcode*

Please indicate which of the following describes who you are:

Note: Applications are restricted to those listed below.

Owner/occupier of the building or land

Representative of public authority

Licensed or registered plumbing practitioner

Secretary of Government department

Plumbing inspector or compliance auditor

If you are not the owner of the land on which the proposed plumbing work will be carried out, the owner must authorise you to apply for a modification to carry out plumbing work on their property. See **Part 3 Owner Details** (below) for further details on providing this authority.

Part 3 - Owner Details

If the owner is the applicant, tick this box and go to **Part 4 Plumbing Practitioner Details**

First name

Surname

Email

Contact Number

Street no. and name

Suburb

State

Postcode

As the owner(s) of the property specified in the Site Details above, I/we authorise the Applicant to apply for this modification on our behalf.

Signature (owner 1)

Signature (owner 2)

Part 4 - Plumbing Practitioner Details

First name

Surname

Email

Contact Number

Street no. and name

Suburb

State

Postcode

Plumbing practitioner ID

Part 5 - Plumbing Modification Details

a) Please specify the clauses of the regulations you seek to modify (tick all that apply):

Plumbing Regulations 2018

Plumbing Code of Australia

AS/NZS 3500.1

AS/NZS 3500.2

AS/NZS 3500.3

AS/NZS 3500.4

Other referenced plumbing technical
standard(s)

b) Please provide a brief overview of the site/address where the plumbing work is being carried out:

c) Please explain why the plumbing work cannot comply with the current regulations/codes/standards:

d) Can the work be completed using the performance solution method of compliance? Please provide an explanation of why the work can or cannot be carried out under a performance solution:

Note: Plumbing modifications should not be used where a performance solution can be carried out.

e) Please provide details of the proposed plumbing work, including any relevant drawings, maps, calculations, materials to be used, etc.:

f) Please provide details of any relevant authority plans (e.g., sewerage plans):

g) Please provide details of the parties/stakeholders consulted in the development of the proposed modification:

Stakeholders	Consulted?	
	Yes	No
a) Relevant Council		
b) Relevant building surveyor		
c) Builder / developer		
d) Relevant water authorities		
e) Other authorities (e.g., Energy Safe Victoria, Environmental Protection Agency, Fire Rescue Victoria)		

h) Where relevant, please provide details of the name, qualifications, and experience of any parties of helped design the proposed modification:

i) What evidence do you have to demonstrate that the proposed building modification will perform, that is safe and will not cause any damage to the property or excessive costs to the owner? Please supply all evidence to support your application:

Part 6 - Payment Authorisation

The fee payable for a plumbing modification application is **\$138.60**.* The fee must be paid at the time the application is lodged and is not refundable.

Please select your payment method and complete the details as requested. Please note: The BPC does not accept cash.

Credit Card:

Visa

Mastercard

Name of cardholder

Amount

\$138.60

Card number

Card expiry

/

CVV

Signature of cardholder

Date of signature

* The application fee increases each financial year on 1 July in line with the *Monetary Units Act 2004*.

Part 7 - Signature of the Applicant

I declare that the information contained in this application, including attachments, is true and correct. By signing this, I declare that I have read and understood how the BPC manages my personal information and the [BPC's Privacy Collection notice](#).

Signature

Date of signature

Is a Plumbing Modification Required?

1. Clause 3.2 of AS/NZS 3500.2 - laying of below ground sanitary drains

Changes made of the Plumbing Regulations 2018 mean you may not need to apply for a plumbing modification for this work if your installation can meet the prescribed requirements of the Regulations as follows:

Schedule 2 Part 1 Division (1 Standards for laying of below-ground sanitary drains)

- (1) For the purposes of regulation 16, work in relation to a below-ground sanitary drain must comply with Clause 3.2 of AS/NZS 3500.2, wherever practicable.
- (2) Where a below-ground sanitary drain is unable to comply with subclause (1), the below-ground sanitary drain must -
- a) be laid as a straight line of drain with no branches or changes in direction; and
 - b) be constructed of a material that complies with the requirements in Section 2 of AS/NZS 3500.2; and
 - c) have inspection opening with shafts terminating at the finished surface level, installed in permanently accessible positions in the open air at the upstream entry and downstream exit points.

2. Charged stormwater system

Where a charged stormwater system is proposed to be installed (because it cannot meet the deemed to satisfy requirements), it will need to be developed as a plumbing performance solution. A plumbing modification application for these installations will no longer be accepted as it can be done via a performance solution.

Note: A plumbing modification should only be used when you cannot comply with the plumbing requirements using the deemed to satisfy or performance solution compliance options.