

Research Grant Program 2026

Industry partner contributions and letters of support

Background

Through its [Research Grant Program](#), the Building and Plumbing Commission supports Australian universities to deliver research that improves consumer outcomes, lifts the performance of the building and plumbing industries, and strengthens regulation of the building system in Victoria.

We prioritise research with real-world impact. Strong industry partnerships help ensure funded research is practical, relevant and feasible.

Applicants for a research grant are encouraged to demonstrate meaningful industry collaboration in their applications. Contributions to the proposed research from industry partners strengthen applications and support research with real-world relevance.

Partner letter of support

While letters of support from proposed partners are encouraged but not mandatory at the time of application, proposals that include formal letters of support are likely to be assessed more favourably than those indicating in principle support only.

Where an application indicates partner involvement but does not include a letter of support, a formal letter will be requested if the application is shortlisted. Providing the requested letter(s) will be an important step in confirming the feasibility of the partnership and progressing the application. Shortlisted applications that are unable to provide the required letter(s) may not be considered further.

A letter of support should confirm the partner organisation's commitment to the research, including any cash and/or in-kind contributions, outline alignment with organisational objectives, and describe the expected real-world impact of the research. Each letter must:

- be provided on official organisational letterhead
- be no more than two A4 pages
- include a brief organisational profile
- outline expected research outcomes and impact
- detail any cash and/or in-kind contributions
- confirm contributions are not drawn from previously awarded research funding
- include contact details for a representative who can verify the letter (if required by the BPC)
- be signed by the CEO or an authorised delegate.

A suggested template is provided in **Attachment 1**.



Attachment 1: Template letter of support for proposed research

[Partner organisation letterhead]

[Insert date]

Chief Analyst
Building and Plumbing Commission
Level 19, 242 Exhibition Street
Melbourne VIC 3000

Dear Madam/Sir,

Letter of support – Research Grant Program application

[Organisation name] confirms its support for the research project titled “[insert project name]”, proposed by [university name] in its application to the Building and Plumbing Commission for a research grant.

[Insert a brief overview of the partner organisation, including its role within the building and/or plumbing industry, areas of operation, and relevant to the proposed research.]

The proposed research aligns with our organisational objectives by [briefly describe alignment – e.g., improving industry practice, strengthening compliance, improving quality, improving productivity, informing policy etc].

[Organisation name] commits to contributing the following support to the project:

Total cash contribution	Total in-kind contribution
\$ [insert amount (AUD) if applicable]	\$ [insert amount (AUD) if applicable] [include a description of in-kind support (e.g., staff time, access to data, participation in workshops, technical expertise, sites, equipment etc.)]

We confirm that these contributions are not drawn from funding previously awarded for research.

We expect the research to deliver practical, real-world outcomes, including [brief description of anticipated benefits].

Should further confirmation be required, please contact [name, title] by email [email address] or phone [phone number].

Yours sincerely,

[Signature]

[Name]

[Title – CEO or authorised delegate]