

Plumbing Registration Technical Referee Report

Drainage, Gasfitting, Irrigation (non-agricultural), Mechanical Services, Roofing (stormwater), Sanitary, and Water Supply work

This report must be completed by the referee and submitted with the General Plumbing Registration (Non-apprentice) Application Form.

To be a referee you must:

- have directly supervised the applicant carrying out the plumbing work outlined in this form, and
- be **licensed** in the classes of plumbing work you are providing reference for (or hold similar authority in another jurisdiction).

The BPC uses your referee report to help determine whether an applicant should be registered as a plumber. We may contact you to confirm the information in this reference.

Part A: About You (the technical referee)

Mr	Mrs	Ms	Miss	Other	* Information you must supply
First name*				Middle name	
Surname*				Date of birth*	
Email*				Your contact number*	

I am licensed in (please tick)*

Victoria - provide your BPC licence number

Other - provide your State/Territory and licence number

Part B: Employer Details

Name of the company, which employed the applicant during period of supervision*

ABN*



Water Supply work

Yes	No
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Area of Experience 1 - Installation, pressure test, and repair of hot and cold water fixtures

Hot and cold drinking water taps		
Drinking fountains		
Taps		
Mixer taps		
Shower heads		
Washing machine outlet		
Dishwasher / glass washer outlets		
Shower mixer or taps		
Water filters		

Area of Experience 2 - Installed and pressure tested hot and cold water services

Solar hot water systems		
Electrical hot water systems		
Gas hot water systems		
Grey water systems		

Area of Experience 3 - Fire protection (restricted)

Installed domestic and residential safety sprinkler systems in buildings up to four storeys		
Fabricated and installed hydrant and hose reel systems		

State any other relevant experience



Irrigation (non-agricultural) work

Yes	No
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Area of Experience 1 - Designed domestic irrigation systems

Designed domestic irrigation systems		
Tested water pressure and flow rates and the impact of difference readings on the non-agricultural irrigation system design		
Identified appropriate use of alternative water supplies for non-agricultural irrigation and/or requirements for fertiliser injectors		

Area of Experience 2 - Installed, repaired, and tested non-agricultural irrigation systems

Installed and commissioned a new non-agricultural irrigation system		
Repaired, altered, and maintained an existing non-agricultural system		
Connected non-agricultural irrigation systems from water supply incorporating backflow protection connection requirements		

Area of Experience 3 - Installed and commissioned domestic irrigation pumps

Installed domestic irrigation pumps		
Commissioned domestic irrigation pumps		

State any other relevant experience



Drainage work

Yes	No
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Area of Experience 1 - Laid stormwater and sanitary drains

Identified drainage systems and easement requirements using a plan		
Installed drains ensuring use of adequate drain support methods		
Installed drainage vents and/or inspection shafts		
Repaired and replaced and/or cut and sealed below ground drains		
Installed overflow provisions, including overflow relief gullies and/or sewerage reflux valves		
Located and cleared blockages in below ground drains		

Area of Experience 2 - Install, connect, and test underground sewage treatment systems

Installed onsite disposal systems, such as septic tanks		
Pressurised treatment systems		

Area of Experience 3 - Install onsite wastewater treatment systems

Grease traps		
Neutralising tanks		
Oil/petrol interceptors		
Mixing and/or settling tanks		
Straining or silt pits		
Sewage mulcher		

State any other relevant experience



Gasfitting work

Yes	No
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Area of Experience 1 - Prepared to install type A gas appliances

Used a site or building plan to identify gas lines, appropriate locations, and clearances for installing type A gas appliances		
Read, interpreted, and applied manufacturer specifications for installing type A gas appliances		
Installed and tested gasfitting lines		

Area of Experience 2 - Installed and commissioned type A gas appliances

Hot water services		
Hot water solar assisted services		
Space heaters		
Ducted heating units		
Gas ovens and cooktops		
Barbeques (BBQs)		

Area of Experience 3 - Made provision for adequate ventilation when installing or replacing type A gas appliances

Used carbon monoxide testing equipment to check appliance for spillage		
Calculated natural ventilation requirements for gas appliances		

Area of Experience 4 - Installed flues through ceilings and roofs

Installed flues through ceilings and roofs with appropriate clearances and flue termination		
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Area of Experience 5 - Installed and commissioned LPG gasfitting lines and / or appliances

Marine craft		
Caravans		
Hot water services		
Hot water solar assisted services		
Space heaters		
Ducted heating units		
Gas ovens and cooktops		
Barbeques (BBQs)		

State any other relevant experience



Mechanical Services work

Yes	No
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Area of Experience 1 - Installed, tested and / or commissioned the following mechanical service

Single head 'back-to-back' split refrigerated air-conditioning, and/or cassette systems		
Ceiling cassette systems and add-on condenser units for ducted systems		
Hydronic heating systems		
Solid fuel heaters		
Ducted and/or space heating units and associated ductwork		
Evaporative cooling units and associated ductwork		
Extraction or ventilation systems and associated ductwork		

Area of Experience 2 - Fabricated and installed solid and / or flexible ductwork

Fabricated and installed solid ductwork		
Fabricated and installed flexible ductwork		

Area of Experience 3 - Installed, maintained, and tested medical gas systems

Installed, maintained and tested medical gas pipe systems		
Commissioned and tested medical gas regulators, manifolds, and outlet points		
Serviced and maintained medical gas equipment		

Area of Experience 4 - Installed roof flashing for any pipe and / or ductwork associated with mechanical systems

Installed roof flashing for pipes associated with mechanical systems		
Installed roof flashing for ductwork associated with mechanical systems		

Area of Experience 5 - Welded mechanical services pipes

Welded mild steel pipes		
welded steel flanges onto steel pipes		
Brazed brass flanges onto copper pipes		

State any other relevant experience



Roofing (stormwater) work

	Yes	No
Area of Experience 1 - Prepare to install, repair or replace metal roof coverings		
Calculated the amount of roofing materials required to install roofing systems from a plan		
Calculated the amount of roofing materials required to install roofing systems from an existing structure		
Removed old roofing components from an existing structure		
Area of Experience 2 - Installed, repaired or replaced metal roof covering		
Corrugated iron		
Flat deck tray (i.e., Traydek/Trimdek/Klip-lok etc.)		
Area of Experience 3 - Installed, replaced, and tested flashing		
Barge capping		
Soaker		
Outlets		
Overflows		
Step flashing		
Area of Experience 4 - Fabricated, installed, replaced, and tested roof drainage system		
Valley gutters		
Eaves gutters		
Downpipes (including offsets, spreaders, fixings)		
Box gutters (including overflow measures, sumps, rainwater heads)		
Area of Experience 5 - Installed flashing for penetrations to fixtures		
Vent pipes		
Skylights		
Air-conditioning units		
Flues		
Exhaust fans		
Roof vents		
Area of Experience 5 - Installed and fabricated downpipe components for rainwater tanks		
Inlet downpipes		
Flushing devices for rainwater tanks, including above ground drain outlet overflow connections		



State any other relevant experience

Sanitary work

	Yes	No
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Area of Experience 1 - Planned and install the layout of a residential sanitary system

Calculated the sanitary materials required to install from a plan		
Calculated the sanitary materials required to install for an existing system		
Removed old sanitary components from an existing system		
Fabricated and installed sanitary stacks		

Area of Experience 2 - Installed, repaired, replaced, and tested vents

Installed vents entering roof penetrations		
Installed vents entering wall penetrations		
Conducted watertight testing on penetrations		
Installed air admittance devices		

Area of Experience 3 - Installed, repaired, replaced, and tested pipework

Installed suspended pipework for sanitary fixtures		
Cut and connected into existing pipework for additional fixtures		
Installed waste pipes for basins, sinks, toilets including pipework for greywater and/or blackwater systems		

Area of Experience 4 - Installed and connected sanitary fixtures, including sanitary pumps

Installed and connected sanitary fixtures		
Installed and connected sanitary pumps		

Area of Experience 5 - Cleared and repairs sanitary drain blockages

Located and cleared blockages		
Relined pipes		



State any other relevant experience

Part E: Referee Declaration

The information provided in this form must be true and correct. It is an offence under section 221V of the *Building Act 1993* to give false or misleading information in relation to an application for registration. This offence carries a maximum penalty of 50 penalty units.

By signing this:

- I declare that the information contained in this application, including attachments, is true and correct.
- I declare that I have read and understood how the BPC manages my personal information and the **BPC's Privacy Collection notice**, as stipulated on the final page of this document.

Signature

Date of Signature



Privacy collection notice

How the BPC uses and discloses your personal information

The Building and Plumbing Commission (BPC) is collecting your personal information (including any images or photographs and any and all details provided in this form), to process your application. If you do not provide all or any part of the information requested in this form, the BPC may be unable to process and subsequently grant your application. The BPC may also use such information for the following purposes:

- (a) To enable the BPC to meet its statutory obligations, functions and perform its operational requirements.
- (b) Researching and assessing the merit and impact of proposed regulatory reforms and to assist in the development and delivery of services by the BPC (whether to you personally or a member of the public).
- (c) Law enforcement by the BPC or other regulatory bodies, including prosecutions or disciplinary action against you if required.
- (d) Maintaining disciplinary and licensing and registration registers for building and plumbing practitioners (published on the BPC's website).
- (e) Such other purposes as required by law or authorised under the privacy legislation.

The BPC may also share your personal information with third parties including, but not limited to, different business units within the BPC, the Building Appeals Board, Consumer Affairs Victoria, your insurer, other regulators (both in Victoria and interstate), your clients or customers and the BPC's staff and/or service providers who need to know such information to perform services for the BPC.

The BPC will only disclose your personal information to a third party claiming to act on your behalf (for example, an agent or interpreter) with your prior written consent, unless it is otherwise apparent that the third party has authority to act on your behalf.

You can request access to the personal information, the BPC holds about you. If you become aware that personal information the BPC holds about you is not accurate, complete or up to date, you can ask the BPC to correct it.

The BPC's full Privacy Policy and information about how to contact the BPC is available at www.bpc.vic.gov.au/privacy.